July 21, 2021 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on July 21, 2021, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Gaudin, Melancon , Stafford, Landry and Amato were all present and Airport Director, Jason Ball, was also in attendance.
2. Chairman Webre stated that he wanted to go into executive session at the end of the meeting to discuss compliance in leases.
3. A motion by Commissioner Gaudin seconded by Commissioner Amato to approve the meeting minutes from May as presented; motion carried unanimously.
4. Finance- Mr. Ball stated that the auditors were in the office. June numbers showed fuel sales totals for the year showing a profit. Avgas has increased to an average of 8000 gallons sold per month. Total budget ending under 5% from projection after amendments. The late opening of the new hangars caused us to come in under the projected hangar rent income amount. Motion made by Commissioner Melancon seconded by Commissioner Landry to accept; motion carried.
5. Legal-
6. Engineering:
   1. Grant for the Terminal Apron Design is executed and money is in DELPHI.
   2. CIP will have to be finalized and ready to submit
   3. Fire Marshall has the plans for the new fuel system.
   4. Master Plan should be in draft form next meeting.
   5. Waterline contracts are in hand and will be mailed once signed.
7. Operations- Airport is doing well as far as maintenance and staff is getting complimented for their work constantly. Pat has been home due to Covid and Jason has been working the line.
8. Chairman: None
9. Old Business:
   1. Corporate Hangar- no update
   2. New Building- Grant signed and returned. Metal ordered
   3. Master Plan- discussed in report.
   4. CIP- due in August.
10. New Business
    1. Waterline Contract: Contracts for waterline read and discussed. Motion made by Commissioner Stafford Seconded by Commissioner Gaudin. Motion Carried
    2. Resolution authorizing chairman to enter into a CEA with St James Parish for vegetation management. Motion made by Commissioner Amato Seconded by Commissioner Stafford. Motion Carried
11. Executive Session: Motion made by Commissioner Landry to enter into executive session and seconded by Commissioner Amato. Motion carried
12. Next meeting scheduled for Tuesday August 24, 2021
13. Motion to adjourn made by Commissioner Amato seconded by Commissioner Gaudin. Motion Carried.

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Richard Webre, Chairman Kevin Landry, Secretary